



ADDENDUM #3

RFP-2021-BDAS-07-SUBST

Substance Use Disorder Treatment and Recovery Support Services

(Note: Due to the large amount of text included in this addendum, the Department used **bold, italics and underlined text to delineate changes** in text including replaced and added text)

On August 7th, 2020, the New Hampshire Department of Health and Human Services published a Request for Proposals, soliciting proposals for the provision of Substance Use Disorder Treatment and Recovery Support Services to help individuals stop or reduce harmful substance misuse, improve their physical and mental health and social function and reduce risk for recurrence of substance misuse including but not limited to the opioid epidemic and associated overdoses.

The Department is publishing this addendum to:

1. **Modify Section 1, Introduction, Subsection 1.2, Request for Proposal Terminology, to add:**

Reasonable Cost: A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent entity under the circumstances prevailing at the time the decision was made to incur the cost.

2. **Delete and replace Section 3, Statement of Work, Subsection 3.2. Scope of Services, Paragraph 3.2.4, Subparagraph 3.2.4.1, Subparagraph 3.2.4.1.10, with the following:**

3.2.4.1.10 Integrated Medication Assisted Treatment services provide for medication prescription and monitoring for treatment of opiate and other substance use disorders. **Services should be integrated with other substance use disorder treatment services.**

3.2.4.1.10.1 The selected Contractor must provide non-medical treatment services to the client in conjunction with the medical services provided either directly by the Contractor or by an outside medical provider.

3.2.4.1.10.2 The selected Contractor must be responsible for coordination of care and meeting all requirements for the service provided. The selected Contractor must deliver Integrated Medication Assisted Treatment services in accordance with guidance provided by the Department, "Guidance Document on Best Practices: Key Components for Delivery Community-Based Medication Assisted Treatment



Services for Opioid Use Disorders in New Hampshire.”

3. Delete and replace Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.4, Subparagraph 3.2.4.1.11 with the following:

3.2.4.1.11. Medically Monitored Residential Withdrawal Management services as defined by ASAM Criteria, Level 3.7-WM. Withdrawal Management services provide a combination of clinical and/or medical services utilized to stabilize the client while they are undergoing withdrawal.

4. Add Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.4, Subparagraph 3.2.4.1., Parts 3.2.4.1.12, to read:

3.2.4.1.12 Recovery Support Services **may be provided only in conjunction with providing at least one** of the substance use disorder treatment services in Section 3.2.4.1.1 through **3.2.4.1.11.**

3.2.4.1.12.1 The selected Contractors must provide recovery support services to remove barriers to a client’s participation in treatment or recovery, or reduce or remove threats to an individual maintaining participation in treatment and/or recovery by providing **one or more of the following:**

3.2.4.1.12.1.1 The Contractor must provide individual or group Intensive Case Management in accordance with SAMHSA TIP 27: Comprehensive Case Management for Substance Abuse Treatment (<https://store.samhsa.gov/product/TIP-27-Comprehensive-Case-Management-for-Substance-Abuse-Treatment/SMA15-4215>) and which exceed the minimum case management expectations for the level of care.

3.2.4.1.12.1.2 Transportation for Pregnant Women and Parenting Men and Women:

3.2.4.1.12.1.2.1 The Contractor must provide transportation services to pregnant women and parenting men and women to and from services as required by the client’s treatment plan.



3.2.4.1.12.1.2.2 The Contractor must use Contractor's own vehicle, and/or purchase public transportation passes and/or pay for cab fare. The selected Contractor must:

3.2.4.1.12.1.2.3 Comply with all applicable Federal and State Department of Transportation and Department of Safety regulations.

3.2.4.1.12.1.2.4 Ensure that all vehicles are registered pursuant to New Hampshire Administrative Rule Saf-C 500 and inspected in accordance with New Hampshire Administrative Rule Saf-C 3200, and are in good working order.

3.2.4.1.12.1.2.5 Ensure all drivers are licensed in accordance with New Hampshire Administrative Rules, Saf-C 1000, drivers licensing, and Saf-C 1800 Commercial drivers licensing, as applicable.

3.2.4.1.12.1.3 Child Care for Parenting Clients:

3.2.4.1.12.1.3.1 The Contractor must provide child care to children of parenting clients while the individual is in treatment and case management services.

3.2.4.1.12.1.3.2 The Contractor must directly provide child care and/or pay for childcare provided by a licensed childcare provider.

3.2.4.1.12.2 The Contractor must comply with all applicable Federal and State childcare regulations that includes, but is not limited to New Hampshire Administrative Rule He-C 4002 Child Care Licensing.

5. Delete and replace Section 3, Statement of Work, Subsection 3.2, Scope of Work, Paragraph 3.2.5, Oral Fluid HIV Testing, Subparagraph 3.2.5.1 with the following:

3.2.5.1 All SUD treatment programs **must** administer rapid on-site, same-day oral fluid HIV testing as a routine component of SUD treatment except in those cases where a client is being served solely via telehealth. **If testing is not possible at the time of admission, the Contractor shall administer testing within 48 hours from admission for residential services or at the time of the second session for outpatient services.**



6. Delete and replace Section 3, Statement of Work, Subsection 3.4, Web Information Technology, Paragraph 3.4.1 through 3.4.6 with the following:
 - 3.4.1 The selected Contractor must use the Web Information Technology System (WITS) to record client contact within three (3) days following the activity. The Contractor shall utilize WITS to record activities that include, but are not limited to::
 - 3.4.1.1. Determining individual eligibility.
 - 3.4.1.2. Entering encounter notes.
 - 3.4.1.3. Reporting National Outcome Measures.
 - 3.4.1.1 Billing the Department for services performed under the resulting contract.
 - 3.4.1.4. Providing other information as requested by the Department.
7. Add Section 3, Statement of Work, Subsection 3.4, Web Information Technology, Paragraph 3.4.6, to read:

3.4.6. The selected Contractor may use WITS System as the Contractor's alternative electronic health record (EHR) only for the clients receiving services through the resulting contract to record and track data such as, but not limited to treatment planning. In addition to using WITS, the Contractor may use their own electronic health record upon approval by the Department only if the Department has access to the EHR, to record and track other data not collected in WITS.
8. Add Section 4, Finance, Subsection 4.1, Financial Standards, Paragraph 4.1.1, Subparagraph 4.1.3.5, to read:

4.1. 3.5. For the purposes of this RFP, services provided to incarcerated individuals will be reimbursable only with General Funds and Governor Commissioned Funds for actual costs incurred, and payable upon Department approval.
9. Modify Section 4, Finance, Subsection 4.1, Financial Standards, Paragraph 4.1.7, Subparagraph 4.1.7.2, Part 4.1.7.2.2, to read:

4.1.7.2.2. RESERVED.
10. Delete and replace Section 5, Proposal Evaluation, Subsection 5.1, Selection, Paragraph 5.1.2 with the following:
 - 5.1.2. To qualify for a contract award, Proposers must meet a minimum threshold of 225 total points for both the technical and cost proposals as



awarded in the scoring process. **The Department will award a contract to all vendors that qualify for an award. Contract awarding is based upon the contract allocation method described in Paragraph 6.19.4.**

11. Delete and replace Section 7 Proposal Outline and Requirements, Subsection 7.2, Outline and Detail, Paragraph 7.2.4, Subparagraph 7.2.4.1 with:

- 7.2.4.1. Provide the Department with an overview of the organization and what the Contractor intends to provide, **which include the number of individuals to be served;**